

**Notice of Public Meeting
of the
DES MOINES AIRPORT AUTHORITY
BOARD**

DATE: November 12, 2024
TIME: 9:00 a.m.
PLACE: The Airport Board Room, 2nd Floor, Airport Terminal, will be open to the public.

The public may also monitor, but not participate, in the meeting electronically at: <https://zoom.us/j/9843166544>, or call in at: +1 312 626 6799 US (Chicago), Meeting ID: 984 316 6544#

Agenda

Call to Order and Roll Call

- 1. Consider Minutes for October 8, 2024, Regular Board Meeting**
- 2. Consider Change Order No. 4 with Henkel Construction Co. for ConRAC Facility Project (Director of Engineering)**
- 3. Consider Approval of the Fiscal Year 2025 Operating and Capital Improvement Budget (Director of Finance)**
- 4. Consider Approval of the Fiscal Year 2025 Rates and Charges Document (Director of Finance)**
- 5. Financial Report (Director of Finance)**
- 6. Briefing (Executive Director)**
- 7. Closed Session, pursuant to Iowa Code § 21.5(1)(i), to discuss and evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session**
- 8. Consider Action on Executive Director Position (Board)**
- 9. Next Meeting**
 - a. December 10, 2024**
- 10. Adjourn**

Agenda Notes:

Call to Order and Roll Call

- 1. Consider Minutes for October 8, 2024, Regular Board Meeting**
- 2. Consider Change Order No. 4 with Henkel Construction Co. for ConRAC Facility Project (Director of Engineering)**

On September 10, 2024, agenda item A24-125, change order No. 1 was presented to the Board related to a mechanically stabilized earth (MSE) wall and storm water piping improvements. Change order No. 4 removes the portion of change order No. 1 related to the MSE improvements and adds additional scope of work related to the MSE wall for the ConRAC Facility project. As the subcontractor was working through final design of the MSE wall (design assist is called out for MSE walls), some questions were presented to a GeoTechnical report that had already been finalized. With these concerns, GeoTech reviewed the items and updated their report and recommendations to be utilized for finalizing the MSE wall design.

The following items within the contract are being updated to final costs:

- Additional excavation for foundation of wall.
- Additional granular material for foundation.
- Addition of geogrid to the foundation installation.
- Sheet piling to protect existing 16” Des Moines Water Works main running parallel to Army Post Road and MSE wall.

Staff Recommendation: Approve Change Order No. 4 with Henkel Construction Co. in the amount of \$641,245.14 for the ConRAC Facility Project.

- 3. Consider Approval of the Fiscal Year 2025 Operating and Capital Improvement Budget (Director of Finance)**

The Fiscal Year 2025 Budget was provided to the Board at the October 8, 2024, Des Moines Airport Authority Board meeting. The Airline budget consultation meeting, which is required by the Airline Operating and Use Agreement, was held on October 11, 2024. Several updates to the budget were made as information used to develop the budget was further clarified.

Staff Recommendation: Approve the Fiscal Year 2025 Operating and Capital Improvement Budget.

4. Consider Approval of the Fiscal Year 2025 Rates and Charges Document (Director of Finance)

The Rates and Charges document was reviewed in developing the 2025 Budget and it is necessary for the Board to approve the document. The Board was provided a redlined document and a clean document for review.

Staff Recommendation: Approve the Fiscal Year 2025 Rates and Charges Document.

5. Financial Report (Director of Finance)

6. Briefing (Executive Director)

7. Closed Session, pursuant to Iowa Code § 21.5(1)(i), to discuss and evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session

8. Consider Action on Executive Director Position (Board)

9. Next Meeting

a. December 10, 2024

10. Adjourn